

FILED

JUL 01 2024

Jan Kaczmarek
DuPage County Clerk

ORDINANCE NO. 2024-02

CLARENDON HILLS PARK DISTRICT

DUPAGE COUNTY, ILLINOIS

**BUDGET/APPROPRIATION
ORDINANCE**

FOR FISCAL YEAR ENDING APRIL 30, 2025

01 - GENERAL CORPORATE FUND

| | | |
|--|------------|------------------|
| BEGINNING FUND BALANCE | | 448,470 |
| <u>ESTIMATED REVENUES & OTHER FUND SOURCES</u> | | |
| PROPERTY TAXES | 798,000 | |
| PERSONAL PROPERTY REPLACEMENT TAXES | 6,000 | |
| INTEREST ON INVESTMENTS | 23,000 | |
| GRANTS AND CONTRIBUTIONS | 8,000 | |
| MISCELLANEOUS | <u>100</u> | |
| | | 835,100 |
| <u>ESTIMATED TOTAL REVENUE</u> | | 835,100 |
| TRANSFER FROM OTHER FUNDS | - | - |
| <u>ESTIMATED TOTAL FUNDS AVAILABLE</u> | | <u>1,283,570</u> |

01 - GENERAL CORPORATE FUND (CONTINUED)

ESTIMATED EXPENDITURES

SALARIES AND WAGES

| | |
|------------------------------|---------|
| DIRECTOR SALARY | 67,200 |
| ASSISTANT DIRECTOR SALARY | 52,000 |
| SUPERINTENDENT OF PARKS | 106,300 |
| LANDSCAPE SPECIALIST | 58,500 |
| PARK MAINTENANCE CREW LEADER | 58,500 |
| MAINTENANCE LABOR | 25,100 |
| VACATION PAY | 4,000 |
| MAINTENANCE OVERTIME | 2,000 |
| EXEMPLARY PERFORMANCE AWARDS | 6,000 |
| | <hr/> |

379,600

ADMINISTRATIVE EXPENSE

| | |
|--------------------------------|--------|
| BOARD SECRETARY - FOIA OFFICER | 3,500 |
| TELEPHONE & INTERNET EXPENSE | 7,000 |
| POSTAGE | 4,000 |
| OFFICE SUPPLIES | 8,500 |
| ASSOCIATION FEES | 4,500 |
| CONFERENCES & SEMINARS | 3,000 |
| SERVICE CONTRACTS | 10,000 |
| COMPUTER MAINTENANCE SERVICE | 21,000 |
| LEGAL FEES | 12,000 |
| PUBLICATION OF LEGAL NOTICES | 500 |
| TREASURER'S FEES | 34,500 |
| CONSULTING SERVICE | 1,000 |
| AUTO ALLOWANCE | 1,000 |
| MISC. PERSONNEL EXPENSE | 1,000 |
| IMRF - EMPLOYER CONTRIBUTION | 25,000 |
| | <hr/> |

136,500

INSURANCE EXPENSE

| | |
|----------------------------|---------|
| HEALTH INSURANCE | 120,000 |
| MEDICARE & SOCIAL SECURITY | 28,000 |
| UNEMPLOYMENT INSURANCE | 2,500 |
| | <hr/> |

150,500

01 - GENERAL CORPORATE FUND (CONTINUED)

| | | |
|--|--------|-------------|
| <u>OPERATIONS AND MAINTENANCE</u> | | |
| GROUNDS CARE - CONTRACTUAL | 60,000 | |
| GROUNDS CARE - MATERIALS | 12,000 | |
| TREE PLANTING & TRIMMING | 8,000 | |
| BUILDING - MAINTENANCE | 7,000 | |
| LIGHTING EQUIPMENT - MAINTENANCE | 8,000 | |
| VEHICLES & EQUIP - MAINTENANCE | 7,000 | |
| RECREATION EQUIPMENT MAINTENANCE | 3,000 | |
| MAINTENANCE SUPPLIES | 15,000 | |
| SAFETY PROGRAM SUPPLIES | 7,000 | |
| TOOLS & EQUIPMENT MAINTENANCE | 5,000 | |
| EQUIPMENT OPERATING EXPENSE | 6,500 | |
| CANINE RENTAL | 4,000 | |
| | <hr/> | 142,500 |
| <u>UTILITIES EXPENSE</u> | | |
| ELECTRIC SERVICE | 14,000 | |
| HEATING SERVICE | 4,000 | |
| GARBAGE & SEWER SERVICE | 1,000 | |
| WATER SERVICE BUILDINGS & GROUNDS | 7,000 | |
| | <hr/> | 26,000 |
| <u>TRANSFERS</u> | | |
| TRANSFER TO CAPITAL FUND | | - |
| <u>CAPITAL IMPROVEMENTS</u> | | |
| PARK SITE IMPROVEMENTS | - | |
| BUILDING IMPROVEMENTS | - | |
| EQUIPMENT PURCHASES | - | |
| | <hr/> | - |
| <u>ESTIMATED TOTAL EXPENDITURES</u> | | <hr/> |
| | | 835,100 |
| <u>ESTIMATED ENDING FUND BALANCE</u> | | 448,470 |

02 - RECREATION FUND

| | | |
|--|-----------|-----------------|
| BEGINNING FUND BALANCE | | 678,494 |
| | | |
| <u>ESTIMATED REVENUES</u> | | |
| PROPERTY TAXES | 1,214,000 | |
| PERSONAL PROPERTY REPLACEMENT TAX | 6,000 | |
| INTEREST ON INVESTMENTS | 23,000 | |
| GRANTS AND CONTRIBUTIONS | 8,000 | |
| MISCELLANEOUS | 100 | |
| | <hr/> | 1,251,100 |
| | | |
| <u>RECREATION REVENUE:</u> | | |
| RECREATION PROGRAM FEES | 432,400 | |
| SPECIAL EVENTS REVENUE | 6,000 | |
| | <hr/> | 438,400 |
| | | |
| <u>POOL REVENUES</u> | | |
| CONCESSIONS | 2,500 | |
| DAILY ADMISSIONS | 97,000 | |
| POOL & BIRTHDAY PARTIES | 15,000 | |
| SEASON PASSES | 196,000 | |
| SWIM LESSONS & PROGRAMS | 30,000 | |
| SWIM TEAM | 7,000 | |
| PRIVATE SWIM LESSONS | 7,500 | |
| MISCELLANEOUS | 3,000 | |
| | <hr/> | 358,000 |
| | | |
| <u>ESTIMATED TOTAL REVENUE</u> | | 2,047,500 |
| | | |
| TRANSFER FROM OTHER FUNDS | | - |
| | | |
| <u>ESTIMATED TOTAL FUNDS AVAILABLE</u> | | <hr/> 2,725,994 |

02 - RECREATION FUND (CONTINUED)

ESTIMATED EXPENDITURES

SALARIES AND WAGES

| | | |
|-----------------------------------|---------|---------|
| DIRECTOR'S SALARY | 67,200 | |
| ASSISTANT DIRECTOR SALARY | 52,000 | |
| COMMUNITY CTR RECEPTIONIST | 45,000 | |
| RECREATION SUPERVISOR 1 | 60,800 | |
| RECREATION SUPERVISOR 2 | 60,800 | |
| RECREATION SUPERVISOR 3 | 62,400 | |
| VACATION PAY | 4,000 | |
| EXEMPLARY PERFORMANCE AWARDS | 6,000 | |
| RECREATION SUPERVISOR 4 | 69,300 | |
| RECREATION SUPERVISOR PART TIME | 21,200 | |
| AQUATICS MANAGERS | 35,000 | |
| LIFEGUARDS | 150,000 | |
| ADMISSIONS | 25,000 | |
| SWIM LESSON & PROGRAM INSTRUCTORS | 28,000 | |
| PRIVATE SWIM LESSON INSTRUCTORS | 4,000 | |
| | <hr/> | 690,700 |

ADMINISTRATIVE EXPENSE

| | | |
|------------------------------------|--------|---------|
| TELEPHONE & INTERNET EXPENSE | 8,250 | |
| POSTAGE | 4,000 | |
| OFFICE SUPPLIES | 10,000 | |
| BOARD SECRETARY - FOIA OFFICER | 3,500 | |
| CREDIT CARD PROCESS FEES | 22,000 | |
| ASSOCIATION FEES | 4,500 | |
| CONFERENCES & SEMINARS | 3,500 | |
| MARKETING SERVICES | 44,500 | |
| SERVICE CONTRACTS | 10,000 | |
| COMPUTER MAINTENANCE SERVICE | 21,000 | |
| LEGAL FEES | 12,000 | |
| TREASURER'S FEES | 34,500 | |
| CONSULTING SERVICE | 1,000 | |
| AUTO ALLOWANCE | 1,000 | |
| MISC. PERSONNEL EXPENSE | 1,500 | |
| STAFF ATTIRE & SUPPLIES - AQUATICS | 7,000 | |
| ELLIS STAFF, LICENSES & AUDITS | 9,000 | |
| IMRF - EMPLOYER CONTRIBUTIONS | 31,000 | |
| RENTAL EXPENDITURES - AQUATICS | 2,500 | |
| | <hr/> | 230,750 |

INSURANCE EXPENSE

| | | |
|------------------------------|---------|---------|
| HEALTH INSURANCE | 120,000 | |
| MEDICARE AND SOCIAL SECURITY | 54,250 | |
| UNEMPLOYMENT INSURANCE | 14,500 | |
| | <hr/> | 188,750 |

02 - RECREATION FUND (CONTINUED)

OPERATION & MAINTENANCE EXPENSE

| | | |
|--|--------|--------|
| MAINTENANCE EXPENSE - POOL & FACILITY | 35,000 | |
| MAINTENANCE SUPPLIES - POOL & FACILITY | 35,000 | |
| SAFETY PROGRAM SUPPLIES | 7,000 | |
| PORTABLE COMFORT FACILITIES | 5,000 | |
| | <hr/> | 82,000 |

UTILITIES EXPENSE

| | | |
|---------------------------------|--------|--------|
| ELECTRIC SERVICE | 25,000 | |
| HEATING SERVICE | 15,000 | |
| GARBAGE & SEWER SERVICE | 9,000 | |
| WATER SERVICE - BLDG. & GROUNDS | 32,000 | |
| | <hr/> | 81,000 |

PROGRAM INSTRUCTOR SALARIES

| | | |
|--------------------------|---------|---------|
| COUNSELORS WAGES | 41,000 | |
| INSTRUCTOR'S/SUPERVISORS | 207,900 | |
| | <hr/> | 248,900 |

PROGRAM SUPPLIES

| | | |
|------------------|--|--------|
| PROGRAM SUPPLIES | | 78,925 |
|------------------|--|--------|

ADULT SOFTBALL

| | | |
|-------------|--|-------|
| UMPIRE FEES | | 4,575 |
|-------------|--|-------|

SPECIAL EVENTS

| | | |
|-------------------------|--|--------|
| SPECIAL EVENTS EXPENSES | | 42,000 |
|-------------------------|--|--------|

02 - RECREATION FUND (CONTINUED)

| | | |
|--|---------|---------------|
| <u>CAPITAL IMPROVEMENTS</u> | | |
| PARK SITE IMPROVEMENTS | 75,000 | |
| BUILDING IMPROVEMENTS | 30,000 | |
| EQUIPMENT PURCHASES | 40,000 | |
| | 145,000 | 145,000 |
| <u>OTHER</u> | | |
| RECREATION PROGRAM FEE GRANTS | 2,375 | |
| SWIM TEAM | 7,000 | |
| | 9,375 | 9,375 |
| <u>LONG TERM DEBT & FEES</u> | | |
| PRINCIPAL RETIRED | - | |
| INTEREST RETIRED | - | |
| | - | - |
| <u>TRANSFERS</u> | | |
| TRANSFER TO DEBT SERVICE FUND | 245,525 | |
| TRANSFER TO CAPITAL PROJECTS FUND | - | |
| | 245,525 | 245,525 |
| <u>ESTIMATED TOTAL EXPENDITURES</u> | | 2,047,500 |
| <u>ESTIMATED ENDING FUND BALANCE</u> | | 678,494 |

03 - HANDICAPPED RECREATION FUND

| | | |
|--|--------------|---------|
| BEGINNING FUND BALANCE | | 18,632 |
| <u>ESTIMATED REVENUES</u> | | |
| PROPERTY TAXES | 108,000 | |
| INTEREST ON INVESTMENTS | <u>-</u> | 108,000 |
| <u>ESTIMATED TOTAL FUNDS AVAILABLE</u> | | 126,632 |
| <u>ESTIMATED EXPENDITURES</u> | | |
| <u>OTHER</u> | | |
| SEASPAR ASSESSMENTS | 105,294 | |
| INCLUSION SERVICE FEE | <u>2,706</u> | |
| <u>ESTIMATED TOTAL EXPENDITURES</u> | | 108,000 |
| <u>ESTIMATED ENDING FUND BALANCE</u> | | 18,632 |

05 - LIABILITY INSURANCE FUND

| | | |
|--|----------|--------|
| BEGINNING FUND BALANCE | | 35,485 |
| <u>ESTIMATED REVENUES</u> | | |
| PROPERTY TAXES | 37,300 | |
| INTEREST ON INVESTMENTS | <u>-</u> | 37,300 |
| <u>TRANSFERS</u> | | |
| TRANSFER TO FROM OTHER FUNDS | | - |
| <u>ESTIMATED TOTAL FUNDS AVAILABLE</u> | | 72,785 |
| <u>ESTIMATED EXPENDITURES</u> | | |
| INSURANCE EXPENSE | | 37,300 |
| <u>ESTIMATED TOTAL EXPENDITURES</u> | | 37,300 |
| <u>ESTIMATED ENDING FUND BALANCE</u> | | 35,485 |

06 - AUDIT FUND

| | | |
|--|----------|--------|
| BEGINNING FUND BALANCE | | 8,129 |
| <u>ESTIMATED REVENUES</u> | | |
| PROPERTY TAXES | 10,000 | |
| INTEREST ON INVESTMENTS | <u>-</u> | 10,000 |
| <u>ESTIMATED TOTAL FUNDS AVAILABLE</u> | | 18,129 |
| | | |
| <u>ESTIMATED EXPENDITURES</u> | | |
| AUDITING FEE | | 10,000 |
| <u>ESTIMATED TOTAL EXPENDITURES</u> | | 10,000 |
| <u>ESTIMATED ENDING FUND BALANCE</u> | | 8,129 |

20 - DEBT SERVICE FUND

| | | |
|---|---------|---------|
| BEGINNING FUND BALANCE | | 35,431 |
| <u>ESTIMATED REVENUES</u> | | |
| PROPERTY TAXES | 190,000 | |
| INTEREST ON INVESTMENTS | - | |
| GRANTS & CONTRIBUTIONS | - | |
| | <hr/> | 190,000 |
| <u>PROCEEDS FROM BOND ISSUE</u> | | - |
| <u>TRANSFER FROM OTHER FUNDS</u> | | 245,525 |
| ESTIMATED TOTAL FUNDS AVAILABLE | | 470,956 |
| <u>LONG TERM DEBT & FEES</u> | | |
| PRINCIPAL | 360,000 | |
| INTEREST | 74,025 | |
| REGISTRAR PAYING AGENT FEES | 1,500 | |
| | <hr/> | 435,525 |
| <u>ESTIMATED TOTAL EXPENDITURES</u> | | 435,525 |
| <u>ESTIMATED FUND BALANCE</u> | | 35,431 |

22 - CAPITAL PROJECTS FUND

| | | |
|-------------------------------------|---|---|
| BEGINNING FUND BALANCE | | 0 |
| <u>ESTIMATED REVENUES</u> | | |
| GRANTS & CONTRIBUTIONS | - | |
| INTEREST ON INVESTMENTS | - | |
| PARK DONATION ESCROW | - | - |
| <u>PROCEEDS FROM BOND ISSUE</u> | | - |
| <u>TRANSFER FROM OTHER FUNDS</u> | | - |
| ESTIMATED TOTAL FUNDS AVAILABLE | | 0 |
| | | |
| <u>CAPITAL IMPROVEMENTS</u> | | |
| PARK SITE IMPROVEMENTS | - | |
| BUILDING IMPROVEMENTS | - | - |
| | | |
| <u>LONG TERM DEBT & FEES</u> | | |
| BOND ISSUANCE COSTS | | - |
| <u>ESTIMATED TOTAL EXPENDITURES</u> | | - |
| | | |
| <u>ESTIMATED FUND BALANCE</u> | | 0 |

**SUMMARY OF BUDGET/APPROPRIATION ORDINANCE
FOR FISCAL YEAR ENDING APRIL 30, 2025**

| | | | |
|---|-----------|--|------------------|
| 01 - <u>GENERAL FUND</u> | | | |
| SALARIES AND WAGES | 379,600 | | |
| ADMINISTRATIVE | 136,500 | | |
| INSURANCE | 150,500 | | |
| OPERATIONS AND MAINTENANCE | 142,500 | | |
| UTILITIES | 26,000 | | |
| CAPITAL IMPROVEMENTS | - | | |
| INTERFUND TRANSFERS | - | | |
| | 835,100 | | 835,100 |
| 02 - <u>RECREATION FUND</u> | | | |
| SALARIES AND WAGES | 690,700 | | |
| ADMINISTRATIVE | 230,750 | | |
| INSURANCE | 188,750 | | |
| OPERATIONS AND MAINTENANCE | 82,000 | | |
| UTILITIES | 81,000 | | |
| RECREATION PROGRAMS | 374,400 | | |
| CAPITAL IMPROVEMENTS | 145,000 | | |
| OTHER | 9,375 | | |
| LONG-TERM DEBT & FEES | - | | |
| INTERFUND TRANSFER | 245,525 | | |
| | 2,047,500 | | 2,047,500 |
| 03 - <u>HANDICAPPED RECREATION FUND</u> | | | 108,000 |
| 05 - <u>LIABILITY INSURANCE</u> | | | 37,300 |
| 06 - <u>AUDIT FUND</u> | | | 10,000 |
| 20 - <u>DEBT SERVICE FUND</u> | | | |
| PRINCIPAL | 360,000 | | |
| INTEREST | 74,025 | | |
| ISSUANCE COSTS | 1,500 | | |
| | 435,525 | | 435,525 |
| <u>TOTAL EXPENDITURES & TRANSFERS APPROPRIATED</u> | | | 3,473,425 |

ORDINANCE NO. 2024-02

**THE BUDGET AND APPROPRIATION ORDINANCE
OF THE CLARENDON HILLS PARK DISTRICT
DUPAGE COUNTY, ILLINOIS
FOR FISCAL YEAR ENDING APRIL 30, 2025**

WHEREAS, the Board of Commissioners of the Clarendon Hills Park District, DuPage County, Illinois caused to be prepared a Budget and Appropriation Ordinance and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on the 24th day of June, 2024.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE CLARENDON HILLS PARK DISTRICT, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1. That amounts, herein set forth, or so much thereof as may be authorized by law and as may be needed are hereby budgeted and appropriated for the corporate purpose of the Clarendon Hills Park District, as specified in Section 2 for the fiscal year ending April 30, 2025.

SECTION 2. The amounts budgeted and appropriated for each object of purpose are as follows:

SECTION 3. That all sums of money not needed for immediate specific purposes may be invested in the purchase of tax anticipation warrants issued by this District, in the purchase of municipal bonds issued by the District and other interest bearing obligations of the United States or of the State of Illinois, National Bank, provided that they are fully insured by the Federal Deposit Insurance Corporation.

SECTION 4. This Ordinance shall be in full force and effect from and after passage and adoption.

FILED

JUL 01 2024

Jean Kaczmarek
DuPage County Clerk

ADOPTED this 24th day of June, 2024 pursuant to a roll call vote as follows:

AYES: Austin, Barcelos, Fetzner, and Callan

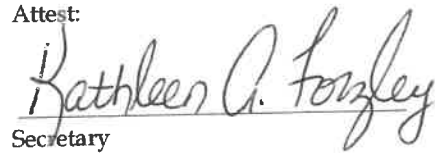
NAYS: None

ABSENT: Draudt



President
Board of Commissioners
Clarendon Hills Park District

Attest:



Secretary

FILED

JUL 01 2024

Jean Kacynski
DuPage County Clerk

CERTIFICATION

I, Lee J. Howard, do hereby certify that I am Treasurer of the Clarendon Hills Park District, DuPage County, Illinois and that the foregoing is a true, correct and exact copy of Ordinance No. 2024-02 adopted and approved by the Board of Park Commissioners of said District at the regular meeting, duly and legally called, and held June 24th, 2024 as the same appears in the records in my possession and custody as such treasurer.

Dated this 24th day of June, 2024.



Lee J. Howard
Treasurer