

MINUTES OF THE SPECIAL MEETING  
CLARENDON HILLS PARK DISTRICT BOARD  
COMMUNITY CENTER – 325 CHICAGO AVENUE  
April 29, 2024 – 7:00 p.m.

The meeting was called to order at 7:08p.m. by President Austin.

The roll call was as follows:

Present: Austin, Barcelos, Callan, Draudt, and Fetzer  
Absent: None

Other Officials Present: Donald Scheltens, Executive Director  
Mike Fletcher, Superintendent of Parks  
Lee Howard, Treasurer  
Kathleen Forzley, Secretary

Addresses from the Audience

Hosek Park resident, Mike Kielty, informed and presented the Board with a “plan”, given to the Superintendent of Parks to connect a drain line from his property to the Park District’s catch basin nearby. Mike Fletcher, Superintendent of Parks, informed the Board that he was waiting for Derek Martin, V-3 to review the drawing before moving forward. The plan would need to be approved by the Park District Board before any work could commence.

President Austin introduced John Steeves, who was a former Park Board Commissioner, President of the Parks Foundation, and an organizer of the Clarendon Hills Pool and Parks organization. He introduced the members of the Committee and thanked them for their hard work in promoting the referendum.

The Board thanked the committee for their support and diligence in getting the word out to the residents.

President Austin introduced Katie Gock, who was recently hired for the Assistant Director position. Katie previously worked at the Clarendon Hills Park District as a Recreation Supervisor for six years and was welcomed back by the Board. She brings a lot of experience from her previous position, and she would be starting on May 1<sup>st</sup>.

Approval of consent agenda

President Austin asked the Board if they had any questions or comments. There being none, President Austin requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Callan, seconded by Commissioner Barcelos, the consent agenda was approved. The roll call was as follows:

Ayes: Callan, Barcelos, Austin, Draudt, and Fetzer  
Nays: None  
Absent: None

## Committee Reports

### Finance/Personnel Committee

Commissioner Draudt asked Treasurer Lee Howard to explain and answer questions about the Tentative Combined Budget/Appropriation Ordinance. Treasurer Howard informed the Board that this budget is similar to previous budgets and is showing a 2% increase from last year. This year's budget is balanced and shows healthy fund balances.

Treasurer Lee Howard informed the Board that the bidding for the referendum bonds would most likely be conducted at the end of this calendar year or early next year.

With no further Board discussion, Commissioner Draudt made a motion, seconded by Commissioner Fetzer to approve Ordinance 2024-01, the Tentative Combined Budget/Appropriation Ordinance for the fiscal year ending April 30, 2025. The roll call was as follows:

Ayes:	Draudt, Fetzer, Callan, Barcelos, and Austin
Nays:	None
Absent:	None

Executive Director Scheltens informed the Board that Aquatic Recreation Supervisor, Dave Littwin would be taking FMLA leave later this month for the birth of his child.

### Aquatics Committee

Commissioner Callan informed the Board that pipe testing at the Lions Park Pool was completed today and was pleased to announce that there were no problems with the underground pipes. The pool will begin filling on May 6<sup>th</sup> and Guard training will begin by the end of the week. Opening day for the pool is May 25<sup>th</sup>. Director Scheltens informed the Board that the Sea Lions Swim Team is returning this summer. Currently, four managers and forty lifeguards have been hired, and others are being interviewed to fill the remaining positions.

### Recreation Committee

Commissioner Fetzer informed the Board that Claire had completed the summer brochure which was positively received by the residents. The Color Run, which has 103 runners, was rescheduled due to the weather. Little Learners preschool is preparing for their last day on May 13<sup>th</sup>. Early Childhood/Recreation Supervisor, Michelle Koegel, is interviewing counselors for Camp Discovery as well as getting prepared for summer programming.

### Maintenance/Safety Committee

Commissioner Barcelos informed the Board that all signs of winter have been taken down and replaced with grass mowing. Superintendent of Parks, Mike Fletcher, reported that additional pieces of equipment will be installed in Prospect Park playground. These pieces will include more accessible inclusion and sensory equipment.

### President's Report

President Austin presented the AIA Agreement from FGM Architects for the Lions Park Pool Renovation project for Board approval. After Board discussion she requested a motion to approve this agreement. Whereupon, on motion by Commissioner Callan, seconded by Commissioner Barcelos, the AIA was approved. The roll call was as follows:

Ayes:	Callan, Barcelos, Draudt, Austin, and Fetzer
Nays:	None
Absent:	None

Jim Leppert, IHM Construction, will attend the May Board meeting with an AIA Agreement for a Construction Manager. In questioning John Dzarnowski, FGM Architects, the Board was concerned that the costs have increased. He informed them that there would be some escalation but believed the project would come in at budget. Commissioner Draudt informed the Board that architect costs were reduced from 9.5% to 9.0%.

President Austin asked Treasurer Lee Howard to explain the Engagement Letter from Speer Financial. This letter is an agreement for the issuance of bonds to finance capital projects.

Director Scheltens reminded the Board that the next scheduled Board meeting would be May 20, 2024, at 6:00pm.

President Austin requested a motion to adjourn to Executive Session for the purpose of:  
Discussion of minutes of meetings lawfully closed to the public, whether purposes of approval by the body of the minutes or semi-annual review of the minutes, pursuant to Section 2(c)(21) of the Open Meetings Act

Appointment, employment, compensation, discipline, performance, or discipline of an employee, pursuant to Section (c)(1)(2) of the Open Meetings Act

Whereupon, on motion by Commissioner Draudt, seconded by Commissioner Callan, the Board convened to Executive Session at 8:14p.m. The roll call was as follows.

Ayes:	Draudt, Callan, Austin, Fetzer, and Barcelos
Nays:	None
Absent;	None

The Board reconvened the Regular Meeting at 8:48pm. The roll call was as follows:

Ayes:	Barcelos, Callan, Draudt, Fetzer, and Austin
Nays:	None
Absent:	None

The Board agreed to the salary recommendations of the Executive Director and Board recommendations for the Employee Performance Awards.

There being no further business to come before this meeting, it was, motion by Commissioner Austin, seconded by Commissioner Callan, adjourned at 8:54 p.m. by voice vote.

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Park Board Secretary

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