

MINUTES OF THE REGULAR MEETING
CLARENDON HILLS PARK DISTRICT BOARD
COMMUNITY CENTER – 315 CHICAGO AVENUE
July 23, 2018 – 7:00 p.m.

The meeting was called to order at 7:04 p.m. by President Lithgow.

The roll call was as follows:

Present: Austin, Callan, Carlsen, Lithgow and Staab
Absent: None

Other Officials Present: Donald Scheltens, Executive Director
Kathleen Forzley, Secretary
Kelly Smith, Superintendent of Recreation

Addresses from the Audience - None

Approval of consent agenda

President Lithgow asked the Board if they had any questions or comments. There being none, President Lithgow requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Austin, seconded by Commissioner Callan, the consent agenda was approved. The roll call was as follows:

Ayes: Austin, Callan, Lithgow, Staab, and Carlsen
Nays: None
Absent: None

Committee Reports

Finance/Personnel Committee

Commissioner Staab reported that pool and summer program revenues were good. Final numbers would come in after the pool closed and all expenditures were in.

Aquatics Committee

Commissioner Callan reported that the staff received an "Exceeds" on their second surprise Ellis Lifeguard audit. The Sea Lions Swim Team banquet was being held tonight at the Lions Park pavilion. Kelly Smith, Superintendent of Recreation, reported that participation numbers were good, and the 10 and Older numbers were higher than the 8 and Under, meaning that the kids were staying with the program and moving up.

Kelly Smith also reported that 21 mid-season passes were sold. Limited pool hours would begin on August 13th, as this is when the lifeguards start going back to school. A Pass Holder Appreciation event was held and well attended by approximately 200 people. The cardboard boat regatta would be held on August 4th.

Recreation Committee

Kelly Smith, Superintendent of Recreation, informed the Board that summer camps are in their final weeks. All other camps will be completed in the first week of August.

The fall brochure will be delivered to the residents around August 2nd, and Resident Registration will begin on August 6th.

Maintenance/Safety Committee

Commissioner Carlsen reported that the water line to Eccles Field is being installed. Executive Director Scheltens informed the Board that the cost of skinning Eccles Field was close to \$23,000. The Board agreed to move forward with the project.

President Lithgow inquired about the progress of the Eagle Scout project that was proposed; namely a permanent ADA accessible fishing platform in Prospect Park. Director Scheltens informed the Board that due to the soil conditions, the project could become much more involved and expensive. Mike Fletcher, Superintendent of Parks, would work with Doug Holzrichter to possibly get a ballpark estimate to see if the project would be cost prohibitive for the Eagle Scout. The Board also agree to investigate sharing some of the costs if the project could be completed at a reasonable cost.

President's Report

Jim Leppert, IPRM, Construction Manager submitted a written report to the Board regarding the Maintenance Operational Facility. Due to unforeseen delays, the project may be delayed by as much as a month, but Mr. Leppert believed that time could be made up once the outside structure was completed. President Lithgow and Executive Director Scheltens had met with the Village staff to finalize the fenced storage area on the west side of the maintenance facility. The Village agreed to a concrete pad in which storage would be limited to park maintenance related items. The rest of the area would be grass and landscaping.

Mr. Leppert presented three separate projects for Eccles Field and the costs incurred for Board approval. These included:

Peerless Fencing	\$5,448.00
DuPage Topsoil	\$12,081.00
Chicagoland Paving	\$12,700.00

President Lithgow requested a motion to approve each separate project. Whereupon, on motion by Commissioner Carlsen, seconded by Commissioner Callan, the following projects were approved: Peerless Fencing for \$5,448.00; DuPage Topsoil for \$12,081.00; and Chicagoland Paving for \$12,700.00. The roll call was as follows:

Ayes:	Carlsen, Callan, Austin, Staab, and Lithgow
Nays:	None
Absent:	None

There being no further business to come before this meeting, it was, motion by Commissioner Austin, seconded by Commissioner Staab, adjourned at 7:40pm by voice vote.

Park Board Secretary
