

MINUTES OF THE REGULAR MEETING
CLARENDON HILLS PARK DISTRICT BOARD
COMMUNITY CENTER – 315 CHICAGO AVENUE
March 21, 2016 – 7:00 p.m.

The meeting was called to order at 7:25 p.m. by President Johnson.

The roll call was as follows:

Present: Carlsen, Johnson, and Staab

Absent: Austin** and Lithgow**

**Commissioner Austin entered the meeting at 8:02 p.m.

**Commissioner Lithgow entered the meeting at 8:23 p.m.

Other Officials Present: Donald Scheltens, Executive Director
Kathleen Forzley, Secretary
Mike Fletcher, Superintendent of Parks
Kelly Smith, Superintendent of Recreation

Addresses from the Audience

Resident Marc Monyek expressed his gratitude to the Park District for supporting the travel basketball program, and especially to Kelly Smith, Superintendent of Recreation for working with the coaches to schedule practice and game times in the gym. He thanked Executive Director Scheltens for supporting the program and allowing it to grow.

Approval of Consent Agenda

President Johnson inquired if the Board had any changes or additions to the minutes. There being none, President Johnson requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Staab, seconded by Commissioner Austin, the consent agenda was approved. The roll call was as follows:

Ayes: Staab, Austin, Johnson, and Carlsen

Nays: None

Absent: Lithgow

Committee Reports

Maintenance Committee

President Johnson asked Mary Williams from the Parks Foundation to give her presentation. Mrs. Williams presented photos of a dinosaur sculpture that the Parks Foundation would like to purchase and place in the Prospect Park children's prairie. The shared cost would be approximately \$2,000. She was seeking Board approval to proceed with the purchase and installation of this structure. They would like to have the sculpture in place in time for the end of the school year which is when the children have their field days in the park.

After Board discussion, President Johnson requested a motion to approve the purchase and installation of the sculpture as well as budgeting for this purchase in the 2016-2017 budget. Whereupon, on motion by Commissioner Carlsen, seconded by Commissioner Staab, the motion was approved by voice vote.

Mrs. Williams also informed the Board that a fundraiser was being held on April 22nd, which is Earth Day at Aguamiel in Clarendon Hills for the Community Park. Signs would be posted at local businesses.

Commissioner Carlsen reported that the maintenance staff was in the process of transitioning from winter to spring/summer. The ice rinks have been taken down and tennis nets are up.

Finance/Personnel Committee

Commissioner Staab told the Board that there was nothing to report, other than he would be meeting in April with Executive Director Scheltens and Treasurer Lee Howard to complete the budget.

Aquatics Committee

Executive Director Scheltens presented to the Board options for the Lions Park Pool sand play area which would meet the ADA requirements. The work would include a concrete path leading to the sand area as well as diggers and a sand/water table which would be handicapped accessible. The cost of the concrete work, sand equipment and labor would be approximately \$30,000. Director Scheltens was seeking Board approval of the project as well as a motion to approve up to \$30,000 for the ADA improvements in the budget for the fiscal year ending April 30, 2017. Whereupon, on motion by Commissioner Staab, seconded by Commissioner Carlsen, the motion was approved.

The roll call was as follows:

Ayes:	Staab, Carlsen, and Johnson
Nays:	None
Absent:	Austin and Lithgow

Kelly Smith, Superintendent of Recreation reported that family pool passes sold numbered 55 resident and 16 neighborly. Both residents and non-residents can purchase their family passes at an early bird discount until April 15th. A postcard mailing had gone out informing residents of the early bird discount.

Recreation Committee

Kelly Smith, Superintendent of Recreation reported that the summer brochure had been delivered and registrations were taking place for both residents and non-residents. Camp Imagination and Camp MVP as well as Camp Discovery still had spots to fill, and many parents were taking advantage of the 2-week options for Camp Imagination and Camp MVP. Camp Discovery only offered the 6-week option.

She noted that the brochure had added a lot more programming options, including an all-day camp and a STEM camp.

A preschool postcard would be mailed this week, and if necessary, a camp postcard. Marketing of all programs would continue.

President's Report

President Johnson asked Doug Holzrichter, Williams Architects to present his initial draft proposal for the Facility Master Plan. Mr. Holzrichter introduced his associate, Stacy Jozwiak, who would be assisting him with this project.

His presentation outlined the current programming that is provided by the Park District and the needed space to continue to offer these programs as well as additional programming. He stressed the importance of having additional recreation space to be able to offer more than one program at a time. He also stressed the need for storage space as well as administration office space.

The Board agreed that the public should be brought in on this process and to get their opinions as to the current facility and offerings of the Park District. Kelly Smith will have a proposed schedule of what would be offered if the space were available at the April Board Meeting. The next step would be to go out to the residents and form focus groups to address the needs of the community.

There being no further information to come before this meeting, it was, motion by Commissioner Austin, seconded by Commissioner Carlsen, adjourned at 9:05pm by voice vote.

Secretary
