

MINUTES OF THE REGULAR MEETING  
CLARENDON HILLS PARK DISTRICT BOARD  
COMMUNITY CENTER – 315 CHICAGO AVENUE  
December 18, 2017 – 7:00 p.m.

The meeting was called to order at 7:03 p.m. by President Lithgow.

The roll call was as follows:

Present: Austin, Callan, Carlsen and Lithgow  
Absent: Staab

Other Officials Present: Donald Scheltens, Executive Director  
Kathleen Forzley, Secretary  
Michael Fletcher, Superintendent of Parks  
Kelly Smith, Superintendent of Recreation  
Jim Leppert, Construction Director, IPRM  
Doug Holzrichter, Project Executive, Williams Architects

Addresses from the Audience - None

Approval of consent agenda

President Lithgow inquired if anyone had any questions or changes to the consent agenda. There being none, President Lithgow requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Austin, seconded by Commissioner Carlsen, the consent agenda was approved. The roll call was as follows:

Ayes: Austin, Carlsen, Lithgow, and Callan  
Nays: None  
Absent: Staab

President's Report

Executive Director Scheltens informed the Board that Derrick Martin, V-3 Engineer, was unable to attend the meeting, but sent a brief update of the Hosek Park Improvements. In meeting with one of the residents, it was determined that the pathway would be too close to his driveway, and could possibly be a safety issue. For that reason, Director Scheltens requested that Mr. Martin come up with an alternate solution, which may possibly involve installing a switchback. Mr. Martin would be at the January meeting with other solutions and additional costs. Director Scheltens also believed that it was important to have another meeting with the residents of Clarendon Hills before proceeding with the proposed improvements. The Board wanted all residents notified of the open house, and not just the Hosek Park residents.

President Lithgow asked Doug Holzrichter, Project Executive, Williams Architects to update the Board on the Prospect Park Maintenance Operations Facility. Mr. Holzrichter informed the Board that he had met with Superintendent of Parks, Mike Fletcher, last week to finalize the interior details, so the engineering drawings could be completed. He was hoping to go out for bid in mid January.

President Lithgow asked Jim Leppert, Construction Director, IPRM to update the Board on the Maintenance Storage Garage at the Public Works site. Mr. Leppert informed the Board that due to the site change, the costs had gone up due to the parameters the Village had imposed on the plan. While Mr. Leppert had been able to work with the Village to change some of the requirements, there were still additional costs from moving dirt, building higher foundation walls, and storm water drainage.

After a lengthy discussion, the Board agreed that the costs for a storage building had become prohibitive, and not the best use of taxpayer dollars. Director Scheltens requested that this project be put on hold for the next 30-60 days to allow Superintendent Mike Fletcher to research other possible options and sites, including leasing storage space. Director Scheltens was hoping to have other options to present at the January meeting. After further Board discussion it was agreed not to execute the agreements for the storage building located at 452 Park Avenue.

President Lithgow requested approval to execute the following agreements, pending final revisions by the Park District Attorney and PDRMA. Should all requirements be met, the Board was authorizing Director Scheltens to sign the agreements and move forward with the projects:

Agreement with Williams Architects to provide architectural services for a new maintenance garage at Prospect Park, in the amount of \$88,400.

Agreement with IPRM to provide construction management services for a new maintenance garage at Prospect Park, in the amount of \$96,193.

Whereupon, on motion by Commissioner Callan, seconded by Commissioner Carlsen, the agreements were approved, pending final revisions by the Park District Attorney and PDRMA. The roll call was as follows:

Ayes: Callan, Carlsen, Austin, and Lithgow  
Nays: None  
Absent: Staab

### Committee Reports

#### Finance/Personnel Committee

President Lithgow presented Ordinance 2017-06, the Tax Levy Ordinance for the period ending April 30, 2018. After Board discussion, he requested a motion to approve the Ordinance. Whereupon, on motion by Commissioner Carlsen, seconded by Commissioner Callan, Ordinance 2017-06 was approved. The roll call was as follows:

Ayes: Carlsen, Callan, Austin, and Lithgow  
Nays: None  
Absent: Staab

The Board discussed the approval of a supplemental payment to IMRF. It was unanimously decided that an additional payment of \$25,000 should be made to IMRF, and that additional payments could be made a part of future budgets.

President Lithgow presented Ordinance 2017-05, an Ordinance Amending the Appropriation Ordinance for the Fiscal Year beginning May 1, 2017 and ending April 30, 2018 for approval. Whereupon, on motion by Commissioner Austin, seconded by Commissioner Callan, Ordinance 2017-05 was approved. The roll call was as follows:

Ayes: Austin, Callan, Carlsen, and Lithgow  
Nays: None  
Absent: Staab

President Lithgow presented Resolution R-2017-05, a Resolution Establishing an Updated Sexual Harassment Policy for the Clarendon Hills Park District in Order to Comply with Public Act 100-0554, for consideration and approval. Whereupon, on motion by Commissioner Austin, seconded by Commissioner Carlsen, Resolution R-2017-05 was approved. The roll call was as follows:

Ayes: Austin, Carlsen, Callan, and Lithgow  
Nays: None  
Absent: Staab

#### Maintenance/Safety Committee

Commissioner Carlsen informed the Board that the Prospect Park playground would be completed on December 22<sup>nd</sup>, but would not open until after the new year. There has been much discussion regarding the current merry-go-round, in that the parents either hate it and want it gone, or love it and want it kept. It was suggested that a meeting be set up with different moms in the community sometime in January to get their opinions.

Mike Fletcher, Superintendent of Parks, informed the Board that Keith Woodke's replacement has been hired and would begin work January 1<sup>st</sup>. Matt Rauch comes to the Park District as the new Landscape Specialist, having previously worked at the Elmhurst Park District and the DuPage County Forest Preserve.

#### Recreation Committee

Commissioner Austin informed the Board that the Winter-Spring registrations had begun. The Senior Holiday Luncheon would be held on Tuesday, December 19<sup>th</sup>, and had 60 seniors registered. The first draft of the summer brochure was due on January 9<sup>th</sup>.

#### Aquatics Committee

Commissioner Callan reported that he and Kelly Smith had met with Heather Bereckis, Superintendent of Parks and Recreation, Village of Hinsdale to discuss Super Passes between the two districts. From that discussion, Hinsdale was asking for a 50/50 share of revenues and the possibility of going back to 250 super passes. The Board discussed and concluded that a 50/50 share of the revenues would be approved, but only 100 super passes would be available for Hinsdale for this year. This agreement would only be good for one year, at which time the two districts would re-discuss. President Lithgow and Director Scheltens also wanted to discuss in the near future, the possibility of sales of neighborly rate passes to the Hinsdale residents. The Board agreed.

There being no further business to come before this meeting, it was, motion by Commissioner Austin, seconded by Commissioner Callan, adjourned at 8:52pm by voice vote.

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Park Board Secretary

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