

MINUTES OF THE REGULAR MEETING  
CLARENDON HILLS PARK DISTRICT BOARD  
COMMUNITY CENTER – 315 CHICAGO AVENUE  
December 17, 2018 – 7:00 p.m.

The meeting was called to order at 7:02 p.m. by President Lithgow.

The roll call was as follows:

Present: Austin, Callan, Carlsen, Lithgow, and Staab  
Absent: None

Other Officials Present: Donald Scheltens, Executive Director  
Lee Howard, Treasurer  
Kathleen Forzley, Secretary  
Mike Fletcher, Superintendent of Parks  
Kelly Smith, Superintendent of Recreation

Addresses from the Audience - None

Approval of consent agenda

President Lithgow asked the Board if they had any questions or comments. There being none, President Lithgow requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Staab, seconded by Commissioner Austin, the consent agenda was approved. The roll call was as follows:

Ayes: Staab, Austin, Carlsen, Callan, and Lithgow  
Nays: None  
Absent: None

Committee Reports

Aquatics Committee

Commissioner Callan informed the Board that the low board in the diving well would be replaced at the cost of approximately \$4000. The paint had peeled, and it was more cost effective to purchase a new board. Valerie Louthan, Aquatics Manager replaced approximately 10-12 lounge chairs for the deck.

Kelly Smith, Superintendent of Recreation informed the Board that a new logo for Sammie's Swim School was being developed.

### Recreation Committee

Commissioner Austin discussed with the Board an addition of a pickleball court in the park. This was fairly inexpensive, and she believed that this would appeal to some of the older residents, which she believed were being underserved. Executive Director Scheltens instructed Mike Fletcher, Superintendent of Parks, to explore possible locations as well as cost estimates for the January meeting.

All holiday events have been very successful and well attended. Upcoming events include a New Year event for the seniors and open gym during the Holiday break.

### Maintenance/Safety Committee

Commissioner Carlsen informed the Board that all sled hills were ready to go. The skating rinks are waiting for freezing weather before they can be filled.

The Park District received a 98.25% on the PDRMA Loss Control Review. This high score enables the Park District to receive a \$1500 cash award and all staff members and Board Commissioners will have a choice between a PDRMA hoodie or pullover jacket.

### Finance/Personnel Committee

Treasurer Lee Howard informed the Board that at the last meeting, the Board adopted the Levy Resolution R-2018-03, and at this meeting they would be adopting Ordinance 2018-06, the Tax Levy Ordinance for the period ending April 30, 2019.

There being no further discussion, President Lithgow requested a motion to approve Ordinance 2018-06, the Tax Levy Ordinance for the period ending April 30, 2019. Whereupon, on motion by Commissioner Staab, seconded by Commissioner Carlsen, the Ordinance was approved. The roll call was as follows:

Ayes:	Staab, Carlsen, Callan, Lithgow, and Austin
Nays:	None
Absent:	None

Treasurer Lee Howard explained to the Board why we needed to pass Ordinance 2018-07, an Ordinance abating the Tax levied for the year 2018. After Board discussion, President Lithgow requested a motion to approve the Ordinance. Whereupon, on motion by Commissioner Callan, seconded by Commissioner Staab, Ordinance 2018-07, an Ordinance Abating the Tax heretofore levied for the year 2018 to pay debt service on General Obligation Bonds (Alternate Revenue Source), Series 2018. The roll call was as follows:

Ayes:	Callan, Staab, Austin, Lithgow, and Carlsen
Nays:	None
Absent:	None

President's Report

President Lithgow asked Executive Director Scheltens to inform the Commissioners of upcoming projects in 2019. Director Scheltens told the Board that staff was currently working on a Recreation Survey, to get an idea from the community what their needs are. These results may be used to further develop a project plan of where the Park District could create the necessary recreation space to accommodate present and additional recreational programs.

He is also looking to replace the small playground at Hosek Park, which is over 20 years old. The cost could be between \$80,000 and \$120,000.

There being no further business to come before this meeting, it was, motion by Commissioner Austin, seconded by Commissioner Callan, adjourned at 7:32pm by voice vote.

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Park Board Secretary

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