

MINUTES OF THE REGULAR MEETING
CLARENDON HILLS PARK DISTRICT BOARD
COMMUNITY CENTER – 315 CHICAGO AVENUE
November 26, 2018 – 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Lithgow.

The roll call was as follows:

Present: Callan, Carlsen, Lithgow, and Staab
Absent: Austin

Other Officials Present: Donald Scheltens, Executive Director
Lee Howard, Treasurer
Kathleen Forzley, Secretary
Mike Fletcher, Superintendent of Parks
Kelly Smith, Superintendent of Recreation
Jim Leppert, IPRM Construction Manager
Doug Holzrichter, Project Executive, Williams
Architects

Addresses from the Audience - None

Approval of consent agenda

President Lithgow asked the Board if they had any questions or comments. There being none, President Lithgow requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Carlsen, seconded by Commissioner Staab, the consent agenda was approved. The roll call was as follows:

Ayes: Carlsen, Staab, Lithgow, and Callan
Nays: None
Absent: Austin

Committee Reports

Finance/Personnel Committee

Treasurer Lee Howard and Commissioner John Staab presented to the Board three different levies. Commissioner Staab informed the Board that he was recommending Levy B, which was still under the CPI. He believed that this levy would still capture the tax dollars from new construction. President Lithgow believed that none of the levy choices were irresponsible, but he believed that the Park District should at least levy the amount of the CPI. He believed that the Board was hurting the Park District by not levying up to the CPI and would not capture all available funds. After Board discussion, the remaining Commissioners agreed with Commissioner Staab, to approve Levy B.

There being no further discussion, President Lithgow requested a motion to approve Resolution R-2018-03, a Resolution Determining the Amounts of Money Exclusive of Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Clarendon Hills Park District for the Fiscal Year Beginning May 1, 2018 and Ending April 30, 2019. Whereupon, on motion by Commissioner Staab, seconded by Commissioner Callan, the Resolution was approved. The roll call was as follows:

Ayes:	Staab, Callan, and Carlsen
Nays:	Lithgow
Absent:	Austin

Aquatics Committee

Kelly Smith, Superintendent of Recreation, informed the Board that the Park District would be purchasing the necessary software to allow Lions Park Pool season passholders to renew online as a convenience to them.

Maintenance/Safety Committee

Matt Rauch, Landscape Specialist presented to the Board the annual IPM Report. He highlighted the 21 tree removals and informed the Board that he was working toward replacing a tree for each one lost. At this time, they are slightly behind in planting new trees. Mr. Rauch has also started re-doing the sign beds at all parks. Commissioner Carlsen asked him to make sure all the sign posts are painted.

Recreation Committee

Kelly Smith, Superintendent of Recreation, informed the Board of all upcoming holiday events, including the Santa Train on December 1st, the Christmas Walk on December 7th, Making Gingerbread Houses on the 14th, and the Senior Holiday Luncheon on December 18th. There is also a Holiday Lights trip downtown for the seniors on December 12th.

Winter/Spring Registrations are beginning to come in and the staff is working to market the programs.

President's Report

Jim Leppert, IPRM, Construction Manager and Doug Holzrichter, Williams Architects Project Executive, updated the Board on the progress of the Maintenance Operational Facility. Mr. Leppert informed the Board that the building had passed all inspections. Mr. Holzrichter had created a punch list of final jobs to be completed. The drainage improvement project was almost complete. The curbs have been removed and new curbs have been poured. The additional paving would be completed this week, weather permitting.

The security cameras will be installed at the cost of \$18,500. The security lights may have lower wattage bulbs due to resident concern.

Commissioner Carlsen wanted to extend the Park District's gratitude to School District 181, for their cooperation with parking issues and changing traffic patterns, as well as the Lions Club and Westmont Park District for providing storage opportunities during the construction process.

With the installation of the security cameras, President Lithgow informed the Board that the Park District was required to have a Video Surveillance Policy. Whereupon, on motion by Commissioner Callan, seconded by Commissioner Staab, Resolution R-2018-02, a Resolution Approving the Clarendon Hills Park District Video Surveillance Policy was approved. The roll call was as follows:

Ayes: Callan, Staab, Carlsen, and Lithgow
Nays: None
Absent: Austin

Upon adjournment of this meeting, the Commissioners were going to take a tour of the Maintenance Operational Facility.

There being no further business to come before this meeting, it was, motion by Commissioner Staab, seconded by Commissioner Callan, adjourned at 7:53pm by voice vote.

Park Board Secretary
