

MINUTES OF THE REGULAR MEETING  
CLARENDON HILLS PARK DISTRICT BOARD  
COMMUNITY CENTER – 315 CHICAGO AVENUE  
January 28, 2019 – 7:00 p.m.

The meeting was called to order at 7:05 p.m. by Vice President Austin.

The roll call was as follows:

Present: Austin, Callan, Carlsen, and Staab  
Absent: Lithgow

Other Officials Present: Donald Scheltens, Executive Director  
Lee Howard, Treasurer  
Kathleen Forzley, Secretary  
Mike Fletcher, Superintendent of Parks  
Kelly Smith, Superintendent of Recreation  
Doug Holzrichter, Williams Architects, Inc.

Addresses from the Audience - None

Approval of consent agenda

Vice President Austin asked the Board if they had any questions or comments. There being none, Vice President Austin requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Staab, seconded by Commissioner Carlsen, the consent agenda was approved. The roll call was as follows:

Ayes: Staab, Carlsen, Callan, and Austin  
Nays: None  
Absent: Lithgow

Committee Reports

Aquatics Committee

Commissioner Callan informed the Board of the possibility of updating the women and men's locker room showers in each of the stalls. More information would be available at the next meeting.

Executive Director Scheltens informed the Board that after talking with the Hinsdale Recreation staff, it was decided to again give them 100 Super Passes to sell and combined with the sales from the Clarendon Hills Park District Super Passes, the revenue would be split 50/50.

### Recreation Committee

Commissioner Austin informed the Board that Sandy LeBlanc had resigned as the lead preschool teacher to take a full-time position. Her replacement, Michelle Koegel began her employment on January 23<sup>rd</sup>. Commissioner Austin requested that she attend a Board meeting to be introduced to the Board.

Commissioner Austin stated that a new travel girls' softball team was in the beginning stages, and the "Lady Devils" were hoping to get enough interest for two teams. The staff was currently interviewing for summer employment positions and were in the process of completing the summer brochure. The final draft would be completed by February 19<sup>th</sup>.

Commissioner Austin discussed the pickleball court that would be constructed where the sand volleyball court is located in Prospect Park. The goal would be to construct a court for less than \$25,000 plus the cost of the net. Extra benches were also discussed. After discussion the Board unanimously agreed to move forward with this project and instructed Doug Holzrichter, Williams Architects, to draw up plans and to get estimates for the February Board meeting.

### Maintenance/Safety Committee

Commissioner Carlsen informed the Board that all sled hills were ready to go and the Prospect Park skating rink was open. Mike Fletcher, Superintendent of Parks, informed the Board that the Hosek Park skating rink should be open the next day. Executive Director Scheltens informed the Board that the staff was looking into disposable ice rink liners.

Executive Director Scheltens presented sketches of ideas for the Hosek Park west playground. The drawings included a modular unit as well as some free-standing units. The total cost of the new equipment, including the excavation and construction costs would be approximately \$107,000 with the extra pieces. The Commissioners gave some ideas as to pieces that would fit in with the playground. After discussion, Vice President Austin requested a motion to move forward with this playground, not to exceed \$130,000. Whereupon, on motion by Commissioner Carlsen, seconded by Commissioner Callan, the motion was approved. The roll call was as follows:

Ayes:	Carlsen, Callan, Austin, and Staab
Nays:	None
Absent:	Lithgow

### Finance/Personnel Committee

In conjunction with the President's report, Treasurer Lee Howard informed the Board of the funding available to complete a Community Center remodel. The 2012 Pool Bonds would be paid off in September 2020, allowing the Park District to borrow \$1.5 million. This amount combined with using carryover funds would total approximately \$2.2 million for the community center remodel. It was discussed and agreed upon that there were no available funds to construct a new community center without going to referendum. Treasurer Lee Howard stated that the Park District has maintained a standard of not raising taxes, but still providing quality services.

President's Report

Doug Holzrichter, Williams Architects, presented to the Board conceptual drawings of the community center remodel. This would involve adding a second floor to the community center, with approximately 4 - 5 additional rooms for programming, including offices and storage, costing approximately \$2.2 million.

The Board discussed the need to add additional recreation space in order to be able to stay current with the community's needs. It was agreed that no Commissioner wanted to address a referendum to meet this need. The need for additional preschool classes offered at the same time, as well as space to offer programming for seniors, athletics, fitness, cooking classes, dance, and other recreational programs were also discussed.

Executive Director Scheltens informed the Board that the staff would be conducting focus groups with the community, to address what their needs are. After a lengthy discussion, Vice President Austin requested a motion for Williams Architects to move forward to provide the Park Board an estimate for schematic designs and other phases to the project, as well as the staff moving forward with the community focus groups in the spring. Whereupon, on motion by Commissioner Staab, seconded by Commissioner Callan, the Board agreed to move forward with the planning phase of this project. The roll call was as follows:

Ayes: Staab, Callan, Austin, and Carlsen  
Nays: None  
Absent: Lithgow

There being no further business to come before this meeting, it was, motion by Commissioner Staab, seconded by Commissioner Callan, adjourned at 8:35pm by voice vote.

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Park Board Secretary

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