

JOB OPPORTUNITY

PARK MAINTENANCE (PART TIME)

\$16 HOUR

DEPARTMENT: PARKS

JOB SUMMARY-

DUTIES:

The employee performs various park related duties, including but not limited to the maintenance and repair of the Park District's facilities, grounds, properties, and equipment. The Superintendent of Parks is the employee's immediate supervisor.

MINIMUM QUALIFICATIONS:

Experience in performing duties pertaining to Parks, Schools or Public Works doing grounds, building and equipment maintenance. Working knowledge of various hand and power tools. Must be at least eighteen (18) years of age. High school graduate. Must have a valid Illinois driver's license. Qualified applicant will be subject to Drivers and Criminal background check. Drug screening and physical exam maybe required.

HOURS:

The employee generally works up to 24 hours per week. Unless otherwise directed, the work hours are typically between 7:00 a.m. - 3:30 p.m. on Mondays, Wednesdays and Fridays (preferred, with some flexibility). Weekends, holidays, evenings and special event work maybe required as needed.

PROPOSED TERM OF EMPLOYMENT:

The part time position is a year round position. The Clarendon Hills Park District's Executive Director reserves the right to alter, amend, increase or decrease the term. The Part Time Park Maintenance position is an at-will employment position.

For more information please contact:

Mike Fletcher, Superintendent of Parks, at 630-323-2626.