

MINUTES OF THE REGULAR MEETING
CLARENDON HILLS PARK DISTRICT BOARD
COMMUNITY CENTER – 315 CHICAGO AVENUE
January 26, 2015 – 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Johnson.

The roll call was as follows:

Present: Austin, Carlsen, Johnson, and Lithgow

Absent: Horton

Other Officials Present: Donald Scheltens, Executive Director
Kathleen Forzley, Secretary
Lee Howard, Treasurer
Mike Fletcher, Superintendent of Parks
Kelly Smith, Superintendent of Recreation
Jim Leppert, IPRM
Bob Fleck, Park Planner

Addresses from the Audience - None

Approval of Consent Agenda

President Johnson requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Carlsen, seconded by Commissioner Austin, the consent agenda was approved. The roll call was as follows:

Ayes: Carlsen, Austin, Johnson, and Lithgow

Nays: None

Absent: Horton

Committee Reports

Maintenance/Safety Committee

President Johnson asked Bob Fleck, Park Planner, to give the Board an update on the status of the Walker Park projects. Mr. Fleck informed the Board that the bid packages for the Walker Park Pathway project and the Walker Park Waterline project would be available for pick up on Tuesday, January 27th. Bids would be accepted until 10:00 am on February 18th. The Bid Notices were published in the Doings on Thursday, January 22nd.

Commissioner Carlsen asked about the timeline of the projects. Mr. Fleck informed the Board that the waterline project would be started during spring break. Any work done in the school's mechanical room would be completed during that week. Hopefully, the rest of the project could also be completed during spring break. The pathway work would begin after the school year in June, and the expected turnaround for the project would be approximately 3 - 5 days.

Mr. Fleck exited the meeting at 7:15 pm.

Aquatics Committee

Executive Director Scheltens informed the Board that at the October Board meeting it was discussed that the tugboat structure at Lions Park Pool needed to be replaced with a structure that met ADA accessibility compliance for play components. He asked Jim Leppert, IPRM to present play structure options to the Board. Mr. Leppert presented a play structure which met ADA accessibility standards, but involved removing the sand.

After Board discussion, the Board unanimously agreed to remove the tugboat structure before the opening of the pool, but chose to delay the installation of a new structure until the staff could convene focus groups during the pool season to inquire what the patrons would like. The Board agreed that the sand play area is very popular with younger children, and giving that up for a soft surface (tile) playground (which would only be used for the three months) may not be cost effective. They agreed to address this again after focus groups were conducted by staff during the summer.

Finance/Personnel Committee

Treasurer Lee Howard presented the 8-month statement for the period ending December 31, 2014. Commissioner Lithgow asked where the remaining expenditures for Capital Projects are being spent. Executive Director Scheltens informed the Board that the two ADA projects (sidewalk replacement at Blackhawk Park and pathway extension in Prospect Park) would be paid for out of the Special Rec/Handicapped fund, and the two Walker Park projects and the new truck are being paid out of the Capital Improvements Rec fund. The cost of the Hosek Park Drainage Evaluation Project comes out of the capital projects fund.

Treasurer Howard presented the Board with the results of the RFPs for auditing services. While the Board acknowledged the cost differences in the proposals, they acknowledged that only Knutte and Associates had extensive Park District experience. Their bid also included the preparation of the reports necessary for the Park District to submit for the annual Certificate of Achievement for Excellence in Financial Reporting award. Following discussion, Commissioner Lithgow made a motion, seconded by Commissioner Carlson, to retain the auditing services of Knutte and Associates for the years 2014 – 2016. Whereupon, on roll call vote, the motion was approved. The roll call was as follows:

Ayes:	Lithgow, Carlsen, Johnson, and Austin
Nays:	None
Absent:	Horton

Recreation Committee

Kelly Smith, Superintendent of Recreation, reported that the IPRA Conference was very informative and that she had met with many different vendors regarding future recreation programming. The summer brochure is currently underway, and may require an additional four pages due to additional programming. She informed the Board of upcoming events, namely the Daddy Daughter date night on February 20th. Preschool postcards were being completed as well as pool letters to “neighborly” pool patrons. New summer programming may include Golf Camp, Flag Football Camp, British Soccer Camp, and Cheerleading Camp.

Liaison Reports

SEASPAR Liaison

Kelly Smith, Superintendent of Recreation, reported that SEASPAR won an award for their “Wonders” multi-sensory room, which was awarded at the IPRA Conference. She also reported that Lemont Park District would begin attending meetings and their participants could begin signing up for programming.

Village of Clarendon Hills - None

School District

Kelly Smith, Superintendent of Recreation reported that she would be attending the Walker PTO meeting which was re-scheduled to the evening of February 4th. She also reported that the Park District would be participating in the District 181 Camp Expo on the evening of March 2nd.

President’s Report – None

There being no further business to come before this meeting, it was, motion by Commissioner Austin, seconded by Commissioner Lithgow, adjourned at 8:33 pm by voice vote.

	_____ Secretary
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