

MINUTES OF THE REGULAR MEETING
CLARENDON HILLS PARK DISTRICT BOARD
COMMUNITY CENTER – 315 CHICAGO AVENUE
August 28, 2017 – 7:00pm

The meeting was called to order at 7:01 p.m. by President Lithgow.

The roll call was as follows:

Present: Austin, Callan, Carlsen, Lithgow, and Staab
Absent: None

Other Officials Present: Donald Scheltens, Executive Director
Lee Howard, Treasurer
Kathleen Forzley, Secretary
Michael Fletcher, Superintendent of Parks
Kelly Smith, Superintendent of Recreation
Derrick Martin, V-3 Engineer
Doug Holzrichter, Williams Architects
Jim Leppert, Williams Architects

Addresses from the Audience - None

Approval of consent agenda

President Lithgow inquired if anyone had any questions or changes to the consent agenda. There being none, President Lithgow requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Austin, seconded by Commissioner Callan, the consent agenda was approved. The roll call was as follows:

Ayes: Austin, Callan, Staab, Lithgow, and Carlsen
Nays: None
Absent: None

President's Report

President Lithgow asked resident John Steeves to give an update regarding the Park Foundation. Mr. Steeves informed the Board that the membership has doubled. The "Bees on Parade" will begin next spring with approximately 10 – 15 bee sculptures on display throughout the downtown. These bees will be painted by various organizations, and displayed in the downtown. The hope is to auction them off next fall at the annual Family Fall Fest, and all proceeds would benefit the foundation.

Committee Reports

Finance/Personnel Committee

Treasurer Lee Howard and Commissioner John Staab presented a report from Speer Financial explaining the amount of available funds for capital projects. They explained that there was approximately \$1.5 million dollars available to the Park District to finance major projects. These projects had been discussed at past Board meetings, and included: (1) Hosek Park Phase II, which involved regrading the sports fields for additional usage as well as a north-south ADA pathway; (2) a Maintenance Operation

Facility and Storage Facility; and (3) the complete replacement of the Prospect Park playground.

Executive Director informed the Board that these projects could be financed through the current capital projects fund and the sale of bonds.

Commissioner Carlsen believed that the Park District had been very prudent with their spending. He believed that the Board now has the opportunity and the capability to add amenities for the residents, and he fully endorsed moving forward with these projects.

Maintenance/Safety Committee

President Lithgow asked Derrick Martin, V-3 Engineer, to give the Board an update regarding Hosek Park Phase II. Mr. Martin informed the Board that the TSC Company had completed the soil boring samples, and had determined that there was peat in all locations except for two. TSC believed that grading improvements will improve the drainage despite the poor soil.

Commissioner Austin explained the need for additional playing fields, especially for AYSO soccer and girls softball. Mr. Martin explained that the improvements will allow water to drain quicker, allowing the fields to be useable more quickly after a rain. The improvements would not only improve the drainage, but would also improve the playability of the fields. He estimated the cost to be approximately \$336,000.

After discussion, the Board agreed to allow Mr. Martin to move forward with the permit process with the Village. The next steps would be to meet with the community to discuss the improvements and receive input, before proceeding with the bid process. Mr. Martin believed the construction would be about 2 months to complete.

President Lithgow asked Jim Leppert and Doug Holzrichter, Williams Architects, to update the Board on the Maintenance Storage Facility and Maintenance Operation Facility. Mr. Leppert informed the Board that the Park District would be constructing a 750 square foot Maintenance storage facility on the Village site to be used for seasonal storage. Mr. Leppert would be meeting with the Village staff to get approval and a site location for this storage facility. He believed that the net cost with contingencies would be approximately \$162,000. He also mentioned that the Village may be interested in adding more storage for their use, which would bring the costs down. After the site plan is fine tuned, it would be about 3 months before the bid process would be completed. The manufactured shed would take about 8 weeks before construction could begin.

This maintenance storage facility would allow the maintenance operation facility at Prospect Park to be smaller, which would not take up any parking or green space. Executive Director Scheltens requested the Board's permission to move forward with the soil borings before this project could move ahead. The Board agreed to move forward with the soil borings. They also requested that the plans contain 2 restrooms for public use. Mr. Leppert informed the Board that this project would take approximately 8-9 months to complete from start to finish.

Executive Director Scheltens presented tentative diagrams of the proposed playground replacement equipment for the Prospect Park playground. He explained to the Board the costs for the equipment, and believed that although the cost was higher, the

equipment was unique to the area. Prospect Park is the flagship park of Clarendon Hills and the most used playground. The Board agreed that the money would be well spent and well used by the community.

President Lithgow then requested a motion to approve Resolution R-2017-01, a Resolution to Approve a Joint Purchasing Agreement with the U.S. Communities Government Purchasing Alliance. Whereupon, on motion by Commissioner Austin, seconded by Commissioner Staab, the Resolution was approved. The roll call was as follows:

Ayes:	Austin, Staab, Carlsen, Callan, and Lithgow
Nays:	None
Absent:	None

President Lithgow presented Resolution R-2017-02, a Resolution to Approve a Joint Purchasing Agreement to Purchase a Playground from Game Time. After discussion, the Board agreed to move forward with the purchase up to \$300,000. Whereupon, on motion by Commissioner Austin, seconded by Commissioner Carlsen, the Resolution was approved up to \$300,000. The roll call was as follows:

Ayes:	Austin, Carlsen, Lithgow, Staab, and Callan
Nays:	None
Absent:	None

Aquatics Committee

Commissioner Callan informed the Board that winterizing the pool would begin on September 5th. There were 2 valves in the surge pit that needed to be replaced, and some pipes needed to be replaced on the water play station. The pipes were on order and should cost approximately \$10,000.

Valerie Louthan, Aquatics Manager/Recreation Supervisor informed the Board that she would be meeting with Hinsdale to discuss Super Passes for the future. Clarendon Hills has been selling approximately 50 per season, and Hinsdale continues to sell all 100 passes for the Lions Park Pool.

Ms. Louthan also informed the Board that of the 3 Ellis audits, the staff received exceeds on all three audits.

Recreation Committee

Commissioner Austin informed the Board that the new girls softball league had 28 girls registered, and fall ball had 56 boys registered. Preschool enrollment had good numbers and Kathy Forzley, Preschool Director was in the final stages of hiring a lead teacher for preschool.

Commissioner Austin reminded the Board that the Fall Fest was Saturday, September 16th, and volunteers were needed; especially in the beer tent.

Work has already begun on the Winter-Spring brochure, and the Santa Train had filled in 4-1/2 hours.

There being no further business to come before this meeting, it was, motion by Commissioner Austin, seconded by Commissioner Staab, adjourned at 9:11pm by voice vote.

Park Board Secretary
