

MINUTES OF THE REGULAR MEETING
CLARENDON HILLS PARK DISTRICT BOARD
COMMUNITY CENTER – 315 CHICAGO AVENUE
June 27, 2016

The meeting was called to order at 7:03 p.m. by President Johnson.

The roll call was as follows:

Present: Austin, Carlsen, Johnson, Lithgow, and Staab
Absent: None

Other Officials Present: Donald Scheltens, Executive Director
Kathleen Forzley, Secretary
Lee Howard, Treasurer
Mike Fletcher, Superintendent of Parks
Kelly Smith, Superintendent of Recreation
Doug Holzrichter, Williams Architects

Addresses from the Audience - None

Approval of consent agenda

President Johnson inquired if the Board had any changes or additions to the minutes. There being none, President Johnson requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Lithgow, seconded by Commissioner Staab, the consent agenda was approved. The roll call was as follows:

Ayes: Lithgow, Staab, Austin, Carlsen, and Johnson
Nays: None
Absent: None

Committee Reports

Finance/Personnel Committee

Commissioner Staab presented Ordinance 2016-02, The Combined Budget/Appropriation Ordinance for the fiscal year ending April 30, 2017 to the Board for discussion and approval. Treasurer Lee Howard explained that this budget had been slightly changed since the April meeting. Commissioner Staab questioned when the last salary comparison study had been done. Executive Director Scheltens told him it had been done approximately 7 years ago. Commissioner Staab informed the Board that he and Director Scheltens would begin the process of updating this survey after summer.

There being no further Board discussion, President Johnson requested a motion to approve Ordinance 2016-02, The Combined Budget/Appropriation Ordinance for the fiscal year ending April 30, 2017. Whereupon, on motion by Commissioner Staab, seconded by Commissioner Austin, the Ordinance was approved. The roll call was as follows:

Ayes:	Staab, Austin, Lithgow, Johnson, and Carlsen
Nays:	None
Absent:	None

President Johnson presented Ordinance 2016-03, The Prevailing Wage Ordinance for Board approval. Treasurer Lee Howard explained that the new rates for 2016 had not been determined, so the 2015 rates would be in effect until the new rates were determined. At that time, the new rates would apply. There being no further discussion, President Johnson requested a motion to approve Ordinance 2016-03. Whereupon, on motion by Commissioner Lithgow, seconded by Commissioner Staab, the Ordinance was approved. The roll call was as follows:

Ayes:	Lithgow, Staab, Austin, Carlsen and Johnson
Nays:	None
Absent:	None

Aquatics Committee

Commissioner Lithgow informed the Board that to date, 565 family season passes had been purchased. He informed the Board that a Statement of Revenues would be available at the July Board Meeting. The swim lessons were going into the second session and were going well, as well as the swim team numbers. The pool staff was waiting for the results of the first Ellis audit, which had not yet happened. Clarendon Hills Lions Park Pool would be hosting the "A" Conference meet at Hinsdale Central on July 15th.

Recreation Committee

Commissioner Austin informed the Board that the second session of camps was beginning. While camp numbers were down slightly, the specialty camps were up from last year. The Touch a Truck event, held on June 24th was a successful event as well as the movie in the park. The fall brochure was in the final draft. A two-year old drop off preschool class was being added this fall. Upcoming events include the Fishing Derby which will be held on July 18th.

Maintenance/Safety Committee

Superintendent of Parks, Mike Fletcher updated the Board on the two bids received for the sealcoating of pathways and parking lots in all the parks. It was his recommendation to accept the bid from Pavement Systems in the amount of \$8,954 for Prospect Park, and the bid of \$6,199 from Maul Paving, for the remaining 6 parks and the pool parking lot. After discussion, President Johnson requested a motion to accept the bids from Maul Paving in the amount of \$6199, and Pavement Systems in the

amount of \$8,954 for the sealcoating of all pathways and parking lots. Whereupon, on motion by Commissioner Carlsen, seconded by Commissioner Lithgow, the bids were approved. The roll call was as follows:

Ayes:	Carlsen, Lithgow, Staab, Johnson, and Austin
Nays:	None
Absent:	None

President Johnson asked Doug Holzrichter, Williams Architects, to present the Prospect Park Restroom Feasibility Study, but he expressed that at this time, he believed that the cost should not be incurred until the master plan for the community center, maintenance building, and possible paddle tennis courts was finalized. Doug Holzrichter agreed that the restroom feasibility study should not be done until final decisions were made with the master plan. The Board discussed other options, including better port-o-lets with a light inside, or a handicapped accessible port-o-let, which would be larger than the ones currently there. Commissioner Carlsen expressed that this was a high priority, since participant and spectator usage has greatly increased, and the current facility was not meeting the needs of the community. The Board agreed that this would be discussed further once decisions had been made regarding the master plan. Doug Holzrichter expressed that he would like to come back next month to discuss the overall master plan.

President Johnson asked Superintendent Mike Fletcher to explain the Walker Field Water Valve estimates. Superintendent Mike Fletcher explained that a quick release valve on the hydrant would allow the teams to hook up and spray down the fields. The inclusive cost for this project should be approximately \$4200. It was believed that Little League would share the cost, but to date there has not been a confirmation of this. After further discussion, President Johnson requested a motion to approve the Walker Park water valve, with a cost share with Little League, not to exceed \$4500 for the total project. Whereupon, on motion by Commissioner Staab, seconded by Commissioner Austin, the motion was approved contingent on a 50/50 split with Little League. The roll call was as follows:

Ayes:	Staab, Austin, Carlsen, Johnson, and Lithgow
Nays:	None
Absent:	None

President's Report

President Johnson asked Executive Director Scheltens to update the current Field Policy to reflect that all non-resident teams will be required to pay for the fields upfront.

He also requested Director Scheltens to obtain any information from PDRMA regarding health insurance cost and what the other Park Districts are currently doing. He also suggested that Commissioner Staab and Director Scheltens begin updating the salary survey during the fall season.

President Johnson also informed the Board that Superintendent Fletcher, Director Scheltens, Doug Holzrichter, Williams Architects, Commissioner Staab and himself would be meeting with the village to discuss the possibility of a maintenance facility on the village public works property. The meeting would take place on Thursday, at 8:30am.

There being no further business to come before this meeting, it was, motion by Commissioner Austin, seconded by Commissioner Carlsen, adjourned at 8:22 p.m. by voice vote.

Secretary
