

MINUTES OF THE REGULAR MEETING  
CLARENDON HILLS PARK DISTRICT BOARD  
COMMUNITY CENTER – 315 CHICAGO AVENUE  
October 23, 2017 – Immediately following the Special Meeting

The meeting was called to order at 8:35 p.m. by President Lithgow.

The roll call was as follows:

Present: Austin, Callan, Carlsen, Lithgow, and Staab  
Absent: None

Other Officials Present: Donald Scheltens, Executive Director  
Kathleen Forzley, Secretary  
Michael Fletcher, Superintendent of Parks  
Kelly Smith, Superintendent of Recreation  
Derrick Martin, V-3 Engineer  
Jim Leppert, Construction Director, IPRM

Addresses from the Audience - None

Approval of consent agenda

President Lithgow inquired if anyone had any questions or changes to the consent agenda. There being none, President Lithgow requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Staab, seconded by Commissioner Callan, the consent agenda was approved. The roll call was as follows:

Ayes: Staab, Callan, Lithgow, Carlsen, and Austin  
Nays: None  
Absent: None

Committee Reports

Aquatics Committee

Valerie Louthan, Aquatics Manager/Recreation Supervisor presented the Lions Park Pool year-end report. After much discussion the Board thanked Ms. Louthan for her very extensive report. In making recommendations for the next pool season, Executive Director Scheltens told the Board that he believed that resident rates should not be increased in any category. The Board agreed. Although the financial report showed a surplus, Director Scheltens told the Board that there was probably another \$40,000 in improvements that would still need to be completed. Mike Fletcher, Superintendent of Parks, informed the Board that the surge pit valves would be installed tomorrow, and as for recurring costs, the pool would need to be re-painted every 3 - 4 years. That cost would be approximately \$35,000.

The Board also discussed the Super Pass verbal agreement with the Hinsdale Pool. It was agreed that while Hinsdale was selling their 100 super passes each year, the Clarendon Hills super pass sales have consistently dropped since the dive well was put in. It was no longer financially equitable between the two recreation agencies. Some

suggestions included a 50/50 profit split or possibly decreasing the number of super passes given to Hinsdale. Director Scheltens and Valerie Louthan would meet with Hinsdale to discuss.

#### Maintenance/Safety Committee

President Lithgow asked Jim Leppert, Construction Director, IPRM to update the Board on the Maintenance Storage Facility. Mr. Leppert informed the Board that at the last Village Board meeting, the Board voted to collaborate with the Park District on the Maintenance Storage Garage, and had agreed to a revised location for the garage. Dan Ungerleider, Community Development Director, wanted the storm water gathered and delivered to the Community Gardens. Mr. Leppert believed this revised site location was a win for both the Park District and the Village. He would be meeting with the Village Engineer and Mr. Ungerleider to discuss moving forward with the permit process.

Mr. Leppert told the Board that the goal was to bid the metal building by the end of November, and then will bid the foundation separately.

Executive Director Scheltens asked Jim Leppert, Construction Director, IPRM to give an update on the Maintenance Operational Garage. Executive Scheltens and Superintendent Fletcher had met with the Village Manager and the Community Development Director, and was told that the Operational Garage would need to be built 25 feet from the property line, according to the Village Code. Director Scheltens was working with Jim Leppert and Dan Ungerleider to revise the plan for the operational garage so that it would not take away any green space or parking spaces. He would update the Board at the November meeting. A few of the Commissioners believed that Director Scheltens and Jim Leppert should go before the Planning and Zoning Board to get a variance. Both Mr. Scheltens and Mr. Leppert told the Board that from the information gathered from discussions, they would not qualify for a variance because the operational garage did not qualify as a hardship.

President Lithgow presented Resolution R-2017-03, a Resolution Authorizing a Contract for Construction Management Services. After Board discussion, President Lithgow requested a motion for approval. Whereupon, on motion by Commissioner Carlsen, seconded by Commissioner Staab, the Resolution authorizing a Contract for Construction Management Services was approved. The roll call was as follows:

Ayes:	Carlsen, Staab, Lithgow, Callan, and Austin
Nays:	None
Absent:	None

Mr. Leppert exited the meeting at 9:29pm.

Executive Director Scheltens recommended to the Board that no decisions regarding Hosek Park improvements should be made at this meeting. He suggested delaying going out for bids until all residents' questions have been answered. The Board agreed.

Commissioner Carlsen informed the Board that the Prospect Park playground equipment had been ordered and should be in by the beginning of December. Installation should take 3 – 4 weeks depending on the weather conditions.

Recreation Committee

Commissioner Austin informed the Board that the Winter-Spring brochure would be online November 6<sup>th</sup>. Resident registrations would begin Monday, November 13<sup>th</sup>, and non-resident registrations would be November 20<sup>th</sup>. Youth basketball and travel basketball practices would start this week.

Kelly Smith, Superintendent of Recreation, presented her end of summer Recreation report. It was agreed by all Board members that it was a very successful summer.

Upcoming events include Pumpkin Masterpieces and the 1930's – What a Decade for the seniors, as well as the senior holiday luncheon on December 19<sup>th</sup>.

Finance/Personnel Committee

Commissioner John Staab had nothing to report. Executive Director Scheltens informed the Board that the Levy Resolution would be presented at the November meeting, and Treasurer Lee Howard would be present.

President's Report

President Lithgow informed the Board that the Park District had been approached by resident Don Knoll regarding the possibility of a dog park in Prospect Park. He suggested one of the detention basins as the location. Commissioner Austin had thoroughly researched the requirements of having a dog park, and it could be much more involved than just fencing off an area. These parks need to be separated by a 6-foot fence and must have trees and water available. The needed acreage for small dogs would be 1 acre and 4 acres for large dogs. The Board agreed that this would require a lot more discussion and planning before moving forward.

There being no further business to come before this meeting, it was, motion by Commissioner Austin, seconded by Commissioner Staab, adjourned at 9:52pm by voice vote.

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Park Board Secretary

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